April xx, 2007

Dear 2007 teacher preparation students:

As we approach the end of your studies at the Neag School of Education, I am confident that you are well prepared to enter the teaching profession. You will find that the rigorous preparation and practical experiences that are part of program will serve you well as you take your place as educational leaders in today’s classrooms. The faculty, staff and administration are proud of your accomplishments.

The Neag School of Education has a high set of standards for teacher training program excellence and part of what drives that standard is our NCATE comprehensive accreditation. One of NCATE’s requirements is to gather data on our graduates as they establish their teaching careers.

I am asking you to complete the attached form so that we may contact you through the early years of your career. Please take a moment to complete this form and return it XXXX. Thank you for your cooperation and best wishes.

Sincerely,

Richard L. Schwab, Dean
Form for Follow-up with 2007 Graduates

Please tell us how to contact you.

Name: __________________________ PeopleSoft ID: __________________________
Maiden/future name: __________________________ Social security: __________________________
Current address: __________________________ Permanent address: __________________________

Home phone: __________________________ Cell phone: __________________________
E-mail: __________________________ Other e-mail: __________________________

Please provide us with contact information for relatives (not a spouse) or friends who will know where you are over the next five years.

Name: __________________________ Name: __________________________
Address: __________________________ Address: __________________________

Phone: __________________________ Phone: __________________________
E-mail: __________________________ E-mail: __________________________
Relationship: __________________________ Relationship: __________________________

Tell us about your career.

Do you have a teaching position next year? Yes   No

If yes, what is your school’s:
Address: __________________________
Phone: __________________________
Supervisor: __________________________

If no, what are your plans for next year?
Teaching
Part-time teacher
Substitute teacher
Graduate school
Other (not in teaching)

The Neag School of Education is interested in BEST results. Only group data will be summarized and reported as part of our research study.

Would you be willing to have your BEST portfolio results for our research? Yes   No

_________________________________________   __________________________
Signature                          Date

Thank you for taking the time to reply/submit this form.